

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES**

A Regular Meeting of the Board of Trustees of the Kalamazoo Valley Community College District, 6767 West O Avenue, Kalamazoo, Michigan was held on Tuesday, September 12, 2017, at the KVCC Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan in Paul D. Jackson Board Room 3365.

Chairman Patton convened the meeting at 7:30 a.m.

ROLL CALL

Present: Trustees Patton, Farmer, Gustas, Schauer, Stinson, and Young
Marilyn Schlack, President
Janet Nykaza, Recording Secretary

Excused: Trustee Miller

OTHER ATTENDEES

Mike Collins, Executive Vice President for Enrollment and Campus Operations
Dennis Bertch, Executive Vice President for Instructional and Student Services
Craig Jbara, Vice President for Strategic Business and Community Development
Kathy Johnson, Associate Vice President of Analytics and Compliance
Rick Ives, Director of Public Safety
Bob Jorth, Executive Director, Kalamazoo Promise
Von Washington, Jr., Executive Director Community Relations, Kalamazoo Promise
Billy Reynolds, Dean, Liberal Arts
Cheryl Almeda, Faculty, Foundations Development
Sherry Smurr, Executive Assistant to the President

MEMBERS' TIME

The Board discussed items of general interest and reviewed a list of upcoming events. In Secretary Miller's absence, Chairman Patton appointed Trustee Farmer as Acting Secretary.

APPROVAL OF AGENDA

It was **MOVED** by Trustee Young **SECONDED** by Trustee Schauer, and **CARRIED**, that the agenda be approved as presented.

CONSENT AGENDA

It was **MOVED** by Trustee Young, **SECONDED** by Trustee Schauer, and **CARRIED**, that the Consent Agenda Items for the month of September 2017, which includes the Secretary's Report, the Treasurer's Report, the Personnel Report, the Curriculum Report, the August Graduation Report, and the Capital Expenditure Report be approved as presented and that copies of the reports be attached to and made an official part of the minutes of the meeting.

PUBLIC PARTICIPATION

There was no one present who desired to address the Board.

INFORMATIONAL ITEMS

Kalamazoo Valley Museum Board of Advisors Report

Trustee Stinson, Board liaison to the Kalamazoo Valley Museum Board of Advisors, presented a summary of the July 11, 2017, meeting, including a recap of recent and upcoming exhibits at the Museum.

Kalamazoo Valley Groves Center Board of Advisors Report

Trustee Gustas, Board liaison to the Kalamazoo Valley Groves Center Board of Advisors, provided a summary of the July 8, 2017, meeting. There are seven academies that are scheduled or are in session. Corporate training had 1222 participants last fiscal year. The Groves is hosting a Healthy Living Summit in October.

KVCC Foundation Board of Trustees Report

Trustee Young, Board liaison to the KVCC Foundation, presented a summary of the June 29, 2017, meeting. The board was updated on the annual fund campaign and the May Opportunities for Education event.

President's Report

President Schlack introduced Bob Jorth and Von Washington, Jr., who gave a Kalamazoo Promise Update. Of the 4652 students who have used the Promise scholarship, about 55% have taken all or some courses at KVCC. Total credits and credentials earned at KVCC have been increasing since the program's inception; with the addition of support staff in 2014 these numbers continue to improve.

President Schlack introduced Billy Reynolds and Cheryl Almeda, who presented some data on the outcomes of the First Year Experience (FYE) program. The program aims to address the needs of the whole student and includes "intrusive advising", requiring students to meet with their advisor, career counsellor, and complete an inventory of their interests. Students who participated in FYE had improved GPAs and total credit hour accumulation.

President Schlack presented the FY 2017-2018 calendar and a schedule of Board update presentations for the meetings during the upcoming fiscal year.

President Schlack presented the Gifts and Grants Report and discussed a report of the progress to date on the Bronson Healthy Living Campus programs, including metrics.

ACTION ITEMS

Public Notice of Schedule of Regular Meetings

It was **MOVED** by Trustee Farmer, **SECONDED** by Trustee Gustas, and **CARRIED**, that the principal office of the College shall be Room 3360 at the Texas Township Campus, telephone (269) 488-4200; and

FURTHER, that the meetings of the Board of Trustees of Kalamazoo Valley Community College for the 2017-2018 fiscal year shall be held on the following dates:

October 10, 2017
November 14, 2017
December 12, 2017
January 9, 2018
February 13, 2018
March 13, 2018
April 10, 2018
May 8, 2018
June 12, 2018

FURTHER, that unless publicly posted otherwise and pursuant to the Open Meetings Act, Board meetings shall convene at the Kalamazoo Valley Community College Texas Township Campus, 6767 West O Avenue, Kalamazoo, in the Paul D. Jackson Board Room 3365 at 7:30 a.m.; and

FURTHER, that the Board Secretary shall be authorized and directed to publicly post notice of such meetings at the principal office of the College, Room 3360 at the Texas Township Campus; and

FURTHER, that the Board Secretary be authorized and directed to complete an Affidavit of Posting which will be entered into the minutes of the next regular meeting of the Board.

Renewal of Membership to MCCA

It was **MOVED** by Trustee Gustas, **SECONDED** by Trustee Stinson, and **CARRIED**, that membership in the Michigan Community College Association for FY 2017-2018 be renewed and that the invoice in the amount of \$37,202 be paid.

It was **MOVED** by Trustee Young, **SECONDED** by Trustee Schauer, and **CARRIED**, that Trustee Gustas be appointed KVCC's Trustee Director to the MCCA Board of Directors for 2017-2018, that Trustee Miller be appointed Alternate Director and that President Schlack be appointed President Director.

Recommendation for Change in Police Academy Fee

It was **MOVED** by Trustee Schauer, **SECONDED** by Trustee Gustas and **CARRIED**, that upon the recommendation of the President, the enrollment fee discount to sponsoring agencies for the **POLICE Academy** be reduced to 15% effective October 1, 2017.

Board Goals for Fiscal 2017

It was **MOVED** by Trustee Schauer, **SECONDED** by Trustee Stinson, and **CARRIED** that the Board endorse the Board Goals for FY 2017-2018:

Retention
Learning Outcomes Assessment
Diversity/Inclusion
Development and Integration of Healthy Living Campus
KVCC Response to Kalamazoo Promise
Program and Service Review
Success Rate of Developmental Courses

OTHER ITEMS

Chairman Patton read a letter from President Schlack announcing her retirement. It was **MOVED** by Trustee Schauer, **SECONDED** by Trustee Gustas and **CARRIED** to reluctantly accept the letter of retirement, which are attached to the minutes. After general discussion, the Chairman named himself and Trustee Gustas to a special Board committee for the purpose of developing and recommending to the board general presidential search processes, procedures and time table.

FUTURE AGENDA ITEMS AND EVALUATION OF MEETING AND MATERIALS


No additional items were discussed.

ADJOURNMENT

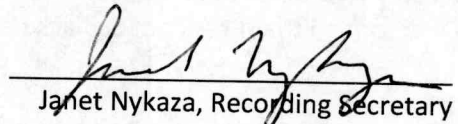
It was **MOVED** by Trustee Schauer, **SECONDED** by Trustee Gustas, and **CARRIED** to adjourn the meeting. The Chairman declared the meeting adjourned at 8:50 a.m.



Jeff Patton, Chairman



Patrick Farmer, Acting Secretary



Janet Nykaza, Recording Secretary

AFFIDAVIT OF POSTING

STATE OF MICHIGAN)
) §
COUNTY OF KALAMAZOO)

The undersigned being first duly sworn, deposes and says that the hereinafter described notice was posted at the principal office of the College, accessible to the public at all times and authorized by the Board of Trustees for giving notice of its board meetings, the notice having been typed on the College letterhead which contains the name of the College, its telephone number, and its address, as follows:

TO WHOM IT MAY CONCERN:

The following is a schedule of meetings for the Board of Trustees of Kalamazoo Valley Community College District:

- October 10, 2017
- November 14, 2017
- December 12, 2017
- January 9, 2018
- February 13, 2018
- March 13, 2018
- April 10, 2018
- May 8, 2018
- June 12, 2018

Unless publicly posted otherwise and pursuant to the Open Meetings Act, Board meetings shall convene at the Kalamazoo Valley Community College Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan in the Paul D. Jackson Board Room 3365 at 7:30 a.m.

Such other meetings as are appropriate shall be convened by the Chairman of the Board.

The schedule of meetings has been posted in window of principal office of the College, and at the College's Internet site at www.kvcc.edu .

Date posted: September 12, 2017

Time posted: 11 a.m.

Patrick Farmer
 Susan Miller, Secretary
 Board of Trustees

Notary Public: *Carol J. Fillenworth*
 CAROL J. FILLENWORTH
 My Commission expires: *8-2-18*
 of Van Buren
 Commission Expires *08-02-2018*
 in the County of *Kalamazoo*

Sept. 12, 2017

Office of the President
Texas Township Campus
6767 West O Avenue
PO Box 4070
Kalamazoo, MI 49003-4070
269.488.4210
www.kvcc.edu

Dear Board Members,

I came to Kalamazoo Valley Community College to serve as an associate dean in 1974 and am proud to say that I have been part of the college's remarkable past and I am equally excited about its promising future.

With the retirement of the founding president, Dale B. Lake, an important chapter in KVCC's history came to a close. However, through the efforts of many, it was also a beginning. At its founding the college was seen as a catalyst for change in post-secondary education. It was charged with being a leader in serving a new and diverse student body. Its programs and operating principles have been on the cutting edge. This leadership charge from the Board of Trustees inspired new and profound educational opportunities for many individuals.

When considering some of our successes and initiatives that have taken shape over the years, it is most encouraging to view them as a sincere effort to help students succeed through better programs and services. These efforts have been inspired by the clear board direction that we must cater to non-traditional students, working adults with families, and young people wishing to learn while dealing with difficult circumstances. It has been KVCC's commitment to building upon this philosophy that has established a tradition of caring.

I will always remember my personal and professional experiences at Kalamazoo Valley Community College with great respect and high regard for the Board of Trustees, the KVCC Foundation Board, the faculty, the staff, the cabinet (to which I owe so much), but especially the students who make it all real. I think I have a well-formed perspective on KVCC's past successes, present-day workings, and future potential. At KVCC innovation and the pursuit of excellence are both an expectation and a tradition. Thank you for such a wonderful opportunity to be part of this journey.

But now it is time for me and for KVCC to seek new opportunities. Therefore, I am informing the Board of my intention to leave. With our past and current initiatives, I am confident that the institution has an even brighter future. Thank you for your support and caring during these past decades.

With sincere best wishes,



Cc: Kalamazoo Valley Community College Faculty and Staff

Board of Trustees
Jeffrey E. Patton, Chairman
Lucinda M. Stinson, Vice Chairman
Susan L. Miller, Secretary
A. Christian Schauer, Treasurer
Patrick A. Farmer, Trustee
Mary T. Gustas, Trustee
T. Kenneth Young, Trustee

Arcadia Commons Campus
202 North Rose Street
PO Box 4070
Kalamazoo, MI 49003-4070
269.373.7800

Bronson Healthy Living Campus
418 E. Walnut Street
P.O. Box 4070
Kalamazoo, MI 49003-4070
269.548.3300

The Groves Campus
7107 Elm Valley Drive
PO Box 4070
Kalamazoo, MI 49003-4070
269.353.1253

Kalamazoo Valley Museum
230 North Rose Street
PO Box 4070
Kalamazoo, MI 49003-4070
269.373.7990

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